

Shri Shivaji Education Society, Amravati's

डॉ. पंजाबराव उपाख्य भाऊसाहेब देशमुख स्मृती वैद्यकीय महाविद्यालय, अमरावती.

Dr. Panjabrao Alias Bhausahab Deshmukh Memorial Medical College



Shivaji Nagar, Amravati - 444 603

Phone: 0721- 2552353 / 2662323/2665545/ Fax: 0721 - 2552353

E-mail: drpdmmc2007@rediffmail.com / Web: http://pdmmc.edu.in



NABH Certified. PEI-2021-1399

Dr. M. W. Jagtap
Coordinator

NAAC STEERING COMMITTEE

Dr. A. T. Deshmukh
Dean

Out. No. PDMMC/NAAC/35/2022

Date: - 25/07/2022

Minutes of Meeting- Criteria II

Second online serial meeting of Criteria II Chairperson and members with Administrative Audit Administration (AAA) Advisor- Dr. Shubhangi was held on 07/07/2022 at 12:00 noon onwards.

Following members were present in the meeting:-

Dr. M. W. Jagtap	NAAC Co-Ordinator
Dr. S. S. Pande	Chairperson Criteria II
Dr. S. M. Wawge	Member Secretary Criteria II
Dr. P. R. Tekade	Member Criteria II
Dr. D. G. Vidhale	Member Criteria II
Dr. N. B. Tayde	Member Criteria II
Dr. S. S. Vyas	Member Criteria II

Following points were discussed in the meeting:-

Direct one to one interaction was held between the chairperson (& committee members) and the AAA Advisor online. Every metric was discussed at length and feedback from both sides was exchanged. The AAA Advisor was shown/ shared the homework and preparations in soft copy done by the committee. Available documents were also shared with the Advisor.

Advisor instructed the committee to get genuine documents from Dean's office duly scanned at source of generation of documents and duly signed/certified by Head of Institute (HOI).

Following specific instructions were given by Advisor:-

- 1) Prepare Policy document to identify slow performers and advanced performers, assessment methodology.
- 2) Details of programmes for slow performers and advanced learners to be completed and made ready in hard and soft copies.
- 3) Prepare Annual Functional Activity Reports (Annual Social Gathering).
- 4) Working photographs of skill lab are required.
- 5) Include LMS- Learning Management System (Academic management) - Purchase LMS (Software) for college.

The chairperson and members asked their questions, doubts and received satisfactory answers from Dr. Jedhe-Mhaske. It was stressed by Dr. Jedhe-Mhaske that, few metrics will require revision and screening by Advisor. She also instructed the committee to prepare the data/documents by her and have another meeting online to see the correctness of documents.

Committee Chairperson and metric In-Charge were given specific instructions by the Advisor and were noted by respective metric In-Charge and Chairperson.

The meeting ended with vote of thanks by NAAC Co-Ordinator.



NAAC Co-Ordinator

Co-ordinator NAAC
Dr. P.D.M.M.C., Amravati



DEAN

- Copy To: - 1) Hon'ble Director- Dr. P. D. M. M. C.
2) Hon'ble Dean -Dr. P. D. M. M. C.
3) Dr. S. S. Pande – NAAC Criteria II Chairperson - Through Mail/ Whatsapp/ Official Groups.
4) PDMC Google Group, CC Whatsapp Group, MUHS Part II 80/21- NAAC Committee Whatsapp Group, all other official online groups.