

Shri Shivaji Education Society, Amravati's

डॉ. पंजाबराव उपाख्य भाऊसाहेब देशमुख स्मृती वैद्यकीय महाविद्यालय, अमरावती.

Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College

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NABH Certified. PEH-2021-1399

Dr. M. W. Jagtap
Coordinator

NAAC STEERING COMMITTEE

Dr. A. T. Deshmukh
Dean

Out. No. PDMMC/NAAC/38/2022

Date: -25/07/2022

Minutes of Meeting- Criteria VII

Fourth online serial meeting of Criteria VII Chairperson and members with Administrative Audit Administration (AAA) Advisor- Dr. Shubhangi was held on 08/07/2022 at 12:00 noon onwards.

Following members were present in the meeting:-

Dr. M. W. Jagtap	NAAC Co-Ordinator
Dr. A. V. Daphale	Chairperson Criteria VII
Dr. S. P. Choudhari	Member Secretary Criteria VII
Dr. A. V. Saboo	Member Criteria VII
Dr. R. N. Kalmegh	Member Criteria VII
Dr. A. H. Rohankar	Member Criteria VII
Dr. Neel Chajed	Member Criteria VII

Dr. P.D.M.M.C. Amravati
Co-ordinator NAAC

Following points were discussed in the meeting:-

Direct one to one interaction was held between the chairperson (& committee members) and the AAA Advisor online. Every metric was discussed at length and feedback from both sides was exchanged. The AAA Advisor was shown/ shared the homework and preparations in soft copy done by the committee. Available documents were also shared with the Advisor.

Advisor instructed the committee to get genuine documents from Dean's office duly scanned at source of generation of documents and duly signed/certified by Head of Institute (HOI).

Following specific instructions were given by Advisor:-

- 1) 7.1.1- Please ask the authorities/Dean to pass orders to get Gender Sensitization Programmes organized by appropriate committee (Women's Complaint Committee & Other Committees, if any). Please pass on the instructions to the concerned, so that the data/ metric requirements mentioned in this metric are fulfilled at least for the current year and onwards.
- 2) 7.1.2- Request the Authority/ Dean/ Committee to organize gender Equity Programme so that the data/ Metric requirements are satisfied for the current year and onwards. Get all the works done by the concerned committee.
- 3) 7.1.4- Prepare Waste management Policy of the college mentioned in the metric.

4) 7.1.5- Prepare map and details of rainwater harvesting (By Civil/ B & C Department) and certified by Dean/ HOI.

5) 7.1.6-a) Get the following Audits done by authorized company/ vendor-
1. Green Audit
2. Energy Audit
3. Water Audit
4. Fire & Safety Audit

NAAC Coordinator informed that, Dean had been already requested to look into this matter (Refer letter No. PDMC/ NAAC/ 27/ 2022 dated 13/06/2022.

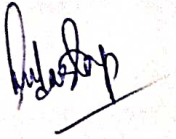
b) Prepare policy document for battery powered vehicles (E-Vehicles).

6) 7.1.7- Prepare list of ramps, lifts (with all paperwork).

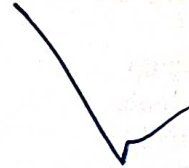
The chairperson and members asked their questions, doubts and received satisfactory answers from Dr. Jedhe-Mhaske. It was stressed by Dr. Jedhe-Mhaske that, few metrics will require revision and screening by Advisor. She also instructed the committee to prepare the data/documents by her and have another meeting online to see the correctness of documents.

Committee Chairperson and metric In-Charge were given specific instructions by the Advisor and were noted by respective metric In-Charge and Chairperson.

The meeting ended with vote of thanks by NAAC Co-Ordinator.



NAAC Co-Ordinator
Co-ordinator NAAC
Dr. P.D.M.M.C., Amravati



DEAN

Copy To: - 1) Hon'ble Director- Dr. P. D. M. M. C.

2) Hon'ble Dean -Dr. P. D. M. M. C.

3) Dr. A. V. Daphale –NAAC CriteriaVII Chairperson - Through Mail/ Whatsapp/ Official Groups.

4) PDMC Google Group, CC Whatsapp Group, MUHS Part II 80/21- NAAC Committee Whatsapp Group, all other official online groups.